

Ballard Oil Company
 5300 26th Ave NW
 Seattle Wa 98107
 (206) 783-0241 Fax (206)783-0675
 info@ballardoil.com

Account Application

Received	
Account #	
Limit Assigned	
Processed by	

Account Information

Last Name of Applicant	First Name	Initial	Phone	<input type="checkbox"/> Own <input type="checkbox"/> Rent How Long _____
Last Name of Co-Applicant	First Name	Initial	Phone	
Street Address for Oil Service		City	State	Zip
Mailing Address (if different from Service Address)		City	State	Zip
Landlord or Property Manager (if Applicable)			Phone	

Employment Information

Applicant's Employer	Position	Years	Phone
Co-Applicant's Employer	Position	Years	Phone

Credit References

Please include a personal reference	Phone

Service Requested

Type of Oil Delivery Service - Please check		Previous Fuel Supplier	Gallons in Tank Now	Tank Size	Locate Tank with X
<input type="checkbox"/> Automatic Refill <input type="checkbox"/> Customer Will Call					<div style="border: 1px solid black; width: 50px; height: 30px; margin: 0 auto;"></div>
Credit Account Type Required - Please see reverse side of this application about account types.					
<input type="checkbox"/> 15 day Disc /Net 30	<input type="checkbox"/> Monthly Budget	<input type="checkbox"/> Credit/Debit Card Guarantee	<input type="checkbox"/> Always Charge Card		
Credit Card Number		Expiration Date	CardHolder Name		
<small>Last 4 digits only. We will contact you for the complete number. Do not email application with your full credit card number.</small>					

Credit Card Information Required for Account Guarantees and Credit Card billings above - We accept Credit/Debit Mastercard- Visa - AMEX - Discover

<p>The information that I have provided in this application is true and I hereby authorize Ballard Oil Company to investigate it and obtain a credit report.</p> <p>Ballard Oil Company shall keep the information contained in this application confidential. It shall only be used to determine the credit worthiness, servicing and collection of your account.</p>	<p>Please Note the following items that apply to all accounts:</p> <ul style="list-style-type: none"> • Prices are subject to change without notice. • If you have chosen Automatic Refill Service, you hereby authorize Ballard Oil Company to keep your tank full at all times. • You shall provide written notice to Ballard Oil Company if you change service. • Ballard Oil Company reserves the right to stop Automatic Refill Service with written notice to the customer.
Cell Phone	Email

Signature of Applicant	Signature of Co-Applicant
X	X

Automatic Refill Service

Ballard Oil Company will fill your tank at intervals based upon the industry standard degree-day system. A delivery is normally scheduled when your tank is approximately 1/3 full. Ballard Oil Company will repair your furnace with no labor charge for conditions directly related to running out of oil caused by Ballard Oil Company's negligence while you are on automatic refill service. This applies only to customers whose accounts are in good standing, and does not cover repairs to the tank or lines connecting to the furnace.

You **must** notify Ballard Oil Company in writing if you wish to change or terminate automatic service. You will be responsible for all deliveries unless we are notified.

Special discounts are normally given for prompt pay making automatic service the most cost effective and dependable service available.

Will Call Service

The customer is responsible for notifying Ballard Oil Company for their oil delivery. If you let yourself run out of oil, Ballard Oil Company will not be liable for the costs if repairs to your furnace are necessary. Our service department will bill the repairs at the normal rates in effect at the time.

Sometimes discounts are given for prompt pay if the customer gives timely notice for the oil delivery. Please check with our office for the current policy.

15 Day Discount / Net 30

The full amount of your delivery charge is due 30 days from the date delivered. If the invoice states a discount, that amount can be subtracted from the total due when paid within 15 days of delivery date. You must include the green copy of the invoice with your payment to qualify. If your account has enough of a credit balance to pay for the delivery, you can still qualify for the discount by returning the green copy of the invoice within 15 days of delivery. This includes budget accounts.

Budget Accounts

Monthly: A monthly budget payment must be paid by the 20th of each month. These amounts are updated from time to time to account for changes in your usage and the price of oil. You will be notified of the budget amount required. Please avoid **Finance Charges** by paying on time each month.

Deposit: At any time the customer can deposit an amount to their account to pay for a future delivery. This technique is useful for customers to take advantage of automatic refill service, but do not wish to open a credit account.

Credit Card Guarantee

Check this box on the application if you wish to have your credit card charged automatically when your account becomes past due. You also must supply current credit card information.

Always Charge to Credit Card

Check this box on the application if you wish to have your credit card charged automatically for each delivery. You also must supply current credit card information. Prompt pay discounts may be limited for credit card payments. Check with our office for the current policy.